



At KPMG Australia, our highest priority is the health and wellbeing of our people, our clients and our communities. KPMG is taking an informed approach that is sensible, balanced and respectful of our diverse community.

12 March 2020

Our response measures are aligned with the advice provided by KPMG International Australian



KPMG is conducting ongoing and real time reviews to determine if additional measures are needed.

### KPMG business resilience and continuity

- KPMG's Business Continuity Management System is implemented to the ISO 22301 standard and is independently assessed.
- KPMG's Business Resilience & Continuity framework aims to ensure:
  - the safety of our people and visitors
  - the continued provision of key client services and operations.
- KPMG mobilised a COVID-19 Response Team to continually monitor, review and manage our response to the evolving situation. Ongoing reviews by the COVID-19 Response Team, and

supporting working groups, include managing the current and potential impacts on our people, office locations, operations and client services.

- KPMG has Business Continuity Teams for all locations, Core Systems and Client Services which

## COVID-19 (Coronavirus) – Our response



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### KPMG operations

- We have no planned shutdown periods or office closures.

### Visitors

- To protect our staff and visitors, we're now putting in place concierge screening processes at all of our locations. All visitors will be asked to confirm whether they have been to mainland China, South Korea, Iran or Italy in the last 14 days, and if they have, they will be asked to leave the office and conduct their meeting by phone or video conference.
- Similarly, visitors who have been to other areas and are showing symptoms will also be asked to leave.

### Travel

- We have stopped all business travel to the following regions:
  - Mainland China
  - Iran
  - South Korea
  - Italy
- Senior executive approval is required for travel to destinations marked as “Reconsider your need



- All other travel is at the discretion of our people, and all business travel is completely voluntary.

### Self-quarantine

- KPMG people returning to Australia from (or via) mainland China, South Korea, Iran and Italy are self-quarantining for 14 days.
- Clients and visitors who have symptoms or who have travelled back from these regions in the last 14 days are being asked to conduct meetings by phone or video conference, rather than face-to-face.
- KPMG people returning to Australia from other countries and regions don't need to self-quarantine unless they develop symptoms.

### KPMG Agile and working remotely

- KPMG Agile is part of our day-to-day working culture – it embraces flexible working that delivers freedom and choice of where and how to work for our people.
- We already have the ability for the vast majority of our people to work remotely if they need to

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The geographic spread of our people, skills and expertise across our Australian network ensures that KPMG is resilient to the impact of a disruption in a single location.



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